

PPQA Minutes
07 February 2022

ATTENDANCE:

Board Members Present: Margaret Okamoto, Kathy King, Laura Corvi, Denny Bird, Ellen Monrad and Judy Massong

I. Ongoing Business

- A. Approval of Agenda - Approved
- B. Approval of Minutes - Approved
- C. Accounting/Banking
 - HomeStreet Bank \$56,519.06
 - PayPal Account Funds were transferred to Bank Acct
 - Donations \$2,942.75 (was received since first of year)
 - TOTAL \$56,519.06

II. Organizational Business

- A. Contracts for watering (SCC – Seattle Conservation Corps) and pruning (Marianna) signed. Watering begins in May.
- B. 990-N Postcard Filed w/IRS – 990-N is used by small tax-exempt organizations to file taxes. It has been filed for PPQA.
- C. Benevity Platform for 2021 Employer Donation Matches – Benevity is a platform used by corporations used for matching funds.

III. GiveBIG

- A. Registration Opens Feb 8 – PPQA is a micro-organization so registration fee is \$50.00 and participation fee is \$150.00.
 - April 14 – registration closes.
 - April 19 – early giving begins.
 - May 3 & 4 – GiveBIG.
 - May 5 (Thursday) – write “thank you” letters.
- B. Two Part Fee Schedule
 - 1. Registration = \$15.00
 - 2. Participation = \$115.00 (2.3% of net amount raised from April 19-May 6 to a maximum of \$5,000.00. Our goal is to raise \$23,000.00). This fee will be deducted ahead of GiveBIG donations disbursement.
- C. Matching Fund - \$7,500 matching fund goal, 2022 overall goal is to reach \$23,000.
- D. Theme – Flower Power.
- E. Moving Forward/Tasks – Kathy will provide blank “thank you” cards. End of March assess gardens for maintenance and improvements.

IV. Set Next Meeting Date

Next meeting scheduled for Tuesday March 1st.

Adjourn